Getting Started
with CRUZ™

User Guide | Cruz Tablet Model T301

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NOTE: If you are unable to find the topic you have a question about, please visit www.cruztablet.com or call our Cruz Support Team at **800-296-4312**

I. Get **Acquainted**

Figure 1: Device Exterior

Power on/off

Reset

SD card reader

Mini USB port

Status Bar

Volume up/down

Touch screen

Speakers

DC-IN Power

Charging LED

Headphone jack

II. Capacitive Screen

What does it mean?

The term "capacitance" literally means "the ability to hold electrical charge." A capacitive touch screen emits an electrical current from each of the screen's four corners. Since the human body holds an electrical charge, the user's finger disturbs the electrical current when it touches the screen. The Cruz's processor translates the X and Y coordinates of the input.

The result is a highly responsive and intuitive touch screen surface, since it has nothing to do with the pressure of your touch. As a direct result, the Cruz Tablet **CANNOT** be operated using a traditional stylus. For best results, use your fingertips.
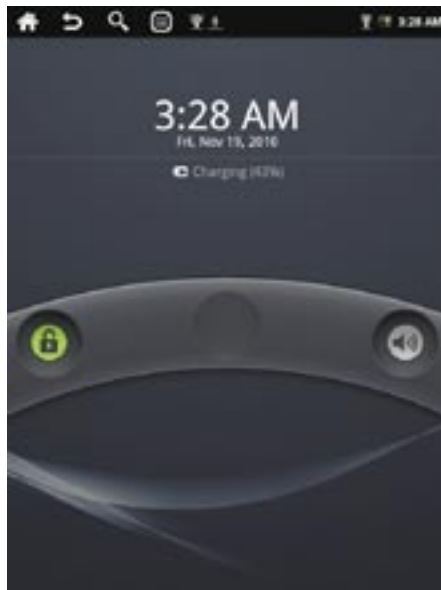

III. Get Started

Before continuing, understand that the display has a screen timeout by default set to 10 minutes. If the unit is left inactive for that period of time, the screen will go dark as if turned off. However, it is simply in standby mode. Tap the power button and a screen will appear with an arc with green padlock button.

This is your **Lock Screen**.

It appears to secure the touch screen from accidental touches. Simply slide the lock toward the center of the screen to unlock the device and your Home Screen will reappear.

The Battery should have a nominal charge on it out of the box and should charge fairly rapidly. Connect the charger to the DC-IN jack on your Cruz for 3 hours for a full charge lasting approximately 10 hours. The unit also charges when tethered to PC via USB. Battery life will vary due to many conditions, especially when using Wi-Fi and maximum screen brightness.

To start your Cruz, simply press the on/off button located at the left side of the device. When you first turn on the Cruz Tablet, you will be greeted with a CRUZ logo, then an ANDROID logo, and then your Home screen.

Putting your Cruz to sleep

To save battery, you should put your Cruz in sleep mode by turning off the LCD display. To do this, simply tap (not hold) the power button. Tap again to bring up the lock screen.

Powering down your Cruz

To turn off your Cruz completely, press and hold the power button until the "system options" dialog appears and tap"Power Off" The "your device will shut down" dialog appears. Tap "OK"

IV. Your **Home Screen**

Think of this as your **desktop.** What goes on the home screen is up to you. You can fill the space with any combination of short-cuts, widgets, and folders you like. Some preinstalled shortcut icons will appear at the bottom, and a Google Search Widget appears at the top.

When you power up your Cruz for the first time, you'll see the main home-screen panel. This panel is typically centered; you can access additional panels on either side of the main one by swiping your finger left or right.

|	
	At the top of the Home Screen is your Status Bar. At the left, you have a set of four Control Icons. If you are ever in an application that uses full screen mode and therefore hides these icons, simply tap on the center of the screen to make the Status Bar reappear momen-tarily. From left to right, the icons are **Home** , **Back** , **Search** , and **Menu**
	To the right on the Status Bar you will find the date and time. To the left of the date, you will see a Battery Life icon . This icon changes to a Battery Charging icon when the DC Adapter is connected and plugged into the wall socket, regardless if there is a full charge or not. To the left of that will appear a Wi-Fi icon ( ), but only when connected. The icon will show your Wi-Fi signal strength as well.
	In the center of the Status Bar is the Notification Area. Various icons will appear for different reasons, notifying you of change of status or the completion of tasks being performed. For instance, once a download is started, a download icon will appear. For more information about these notifications, swipe the Status Bar downward to open the Notification Panel. When tasks are completed, you can open these files or clear these notifications. You can close the Notification Panel by swiping up again from the panel's control handle.
	The button at the bottom of the screen accesses your App Panel. Tap or swipe the button upward to view and access your installed apps. This is where you look to find your newly installed apps. Tap again or swipe down to close this panel and view your Home Screen again.

Adding Widgets to Your Home Screen:

Widgets are a feature of an application that you may install, allowing you to place a function of that app onto your Home Screen. For instance, you may add an Analog clock to your Home Screen.

To add a widget, simply tap and hold (long press) your finger on any open space on your home screen, and select Widgets from the context menu that opens. From there, select any of the available widgets. (The image shown here includes third party apps not included on your Tablet.
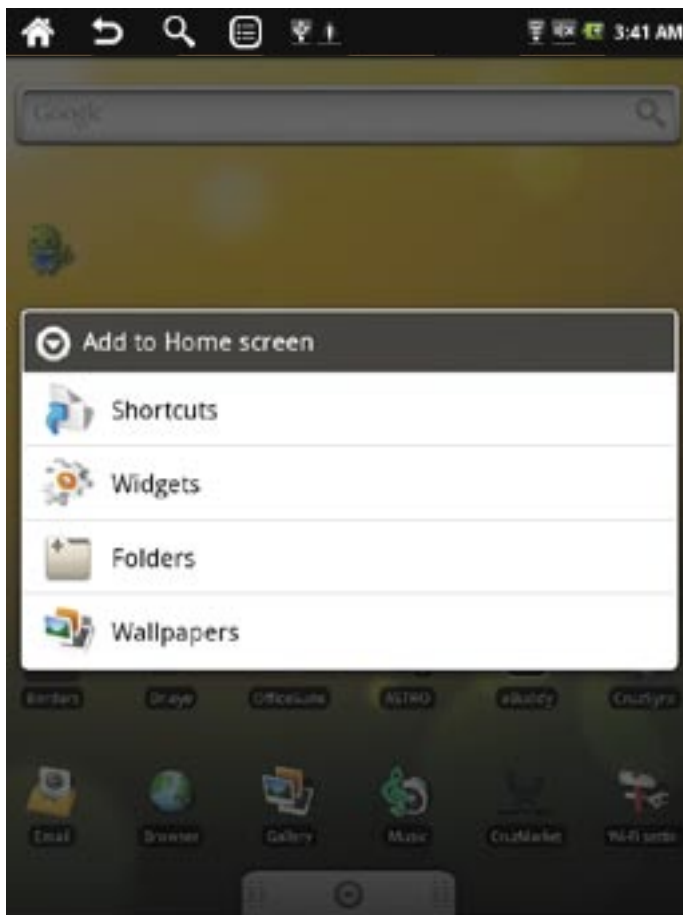
Tapping/holding on an open spot on the homescreen opens this window, from which you choose "Widgets."
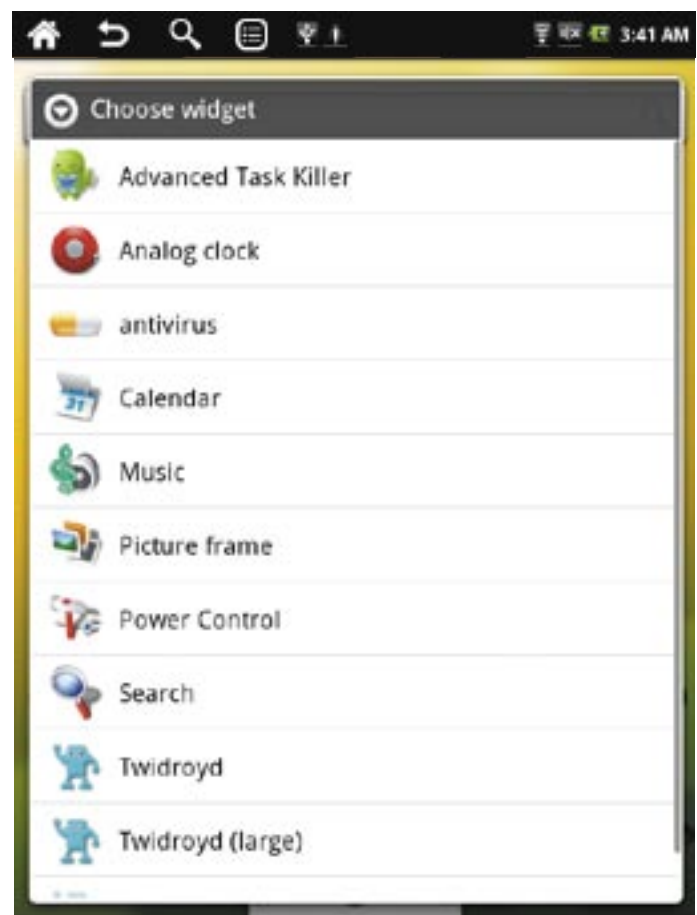
After tapping "Widgets," this window expands and gives you all the widget options that your Cruz has installed or isn't currently using.

If you decide you don't want the widget on your homescreen anymore, simply tap and hold the unwanted icon or widget. The Application Panel handle becomes a Trash Can. Drag the item to the trash can and release it when it turns red.

For the sake of this guide, the assumption is that you are connecting to your Cruz to your own home Wi-Fi Access Point (AP) or a free unsecured Wi-Fi hotspot. From the Home Screen, select the shortcut icon that reads **Wi-Fi Settings** and ensure that both Wi-Fi and Network Notification are enabled with green check marks. After a moment, your Wi-Fi networks list should populate. If you need to rescan for available networks, tap Menu> then tap Scan.
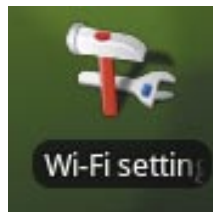
The Wi-Fi settings icon is a hammer and a wrench. It should be located in the bottom-right of your screen upon first starting up your Cruz.
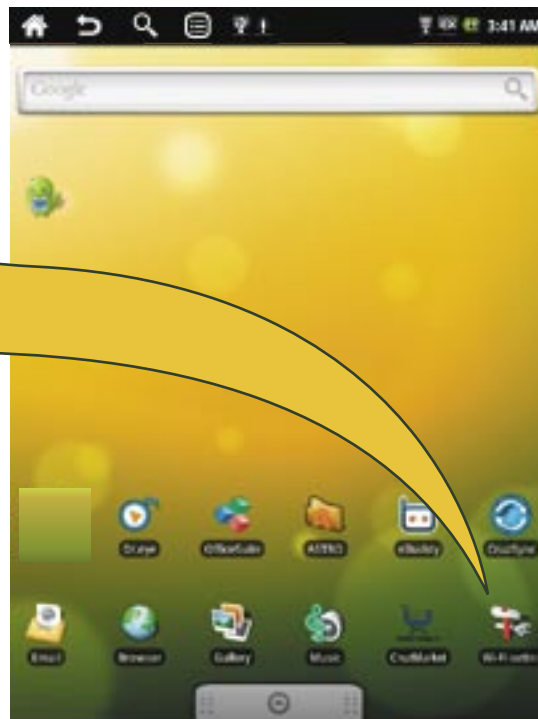
Detected networks will appear with a SSID to the left (ie, AQFQ7), a status line beneath the SSID, a signal strength icon to the right.

Those that are secure will feature a padlock.

Secure

Those that are open/unsecure have no padlock

Unsecure

Tap the network you wish to connect to and then click **Connect.**

For unprotected networks, this method should suffice. The Wi-Fi icon (■) should now appear with full (or near full) strength next to the date and time.

Accessibility

If a password is required, tap the password text field for the popup keyboard.

Many public Wi-Fi hotspots are freely accessible, though not all are. Some are secured, others are open. And still others appear to have no security, but require either access codes or some other form of access agreement acknowledgment via a browser. It is possible to connect to such a signal, appear to be connected, and still require validation.

Once the Cruz has successfully connected to any SSID, it is saved. The unit will try to auto-connect to the most recently successful connection. When that SSID is no longer available, it is listed in the Wi-Fi networks list as "Not in range, remembered" in the status line.

Troubleshooting

1) If you change the password of your wireless network, be sure to also change the remembered password.

2) If the connection is not made automatically, you may need to scan again by tapping Menu> then Scan.

3) If scanning appears ineffective, turn off Wi-Fi and turn it back on again, then scan again.

4) If your Wi-Fi seems to turn off when your device sleeps, you may disable this under Menu> Wi-Fi Sleep Policy.

5) Be sure that the signal strength is not too weak or not in range, understanding that other radio devices like cordless phones may interfere with the signal quality.

6) Some Wi-Fi signals, though listed as unsecured, may still block connections using MAC address filtering. This will need to be disabled in the Wi-Fi router, or the device's MAC address will need to be added to the router as an acceptable device connection.

7) Some Wi-Fi signals appear to be unsecured, but once connected, opening the web browser does not take you to your home page, but to a security page where you must enter credentials or agree to terms of use before getting full web access.
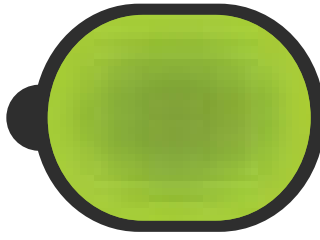
VI. Saving **Battery Life**

*Y**ou may learn about your power consumption in Settings > About device > Battery Use or use an app designed to to analyze usage patterns.*
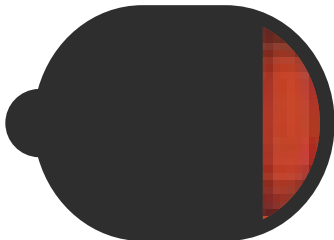
Very Low Battery **Full Battery** **Charging Battery**

Tips on Extending the Life of Your Battery:

1. **Understand that streaming audio or video apps will use a lot of battery life**

2. **Disable Wireless Network Positioning**
    You can turn it off from Settings > Location & Security > Use wireless networks.

3. **Switch off Wi-Fi**
    If you're not close to a strong Wi-Fi signal for extended periods of time, disable Wi-Fi from a homescreen widget or from Settings > Wireless & Networks > Wi-Fi.

4. **Use a Quick Screen Timeout**
    You can alter this option from Settings > Sound & display > Screen timeout.

5. **Turn Down the Screen Brightness**
    Reduce brightness to a comfortable level using a widget (Section IV) or at Settings > Sound & display > Brightness.

6. **Use Web Widgets Wisely**
    Widgets that access the Web consume more power than widgets that do not.

7. **Reduce Automatic Updates**
    Adjust settings within your apps that use an auto-update feature to do so rarely or only manually.

8. **You may consider a power management app that will regulate the settings discussed above**

The device has **two areas for storage**.

Name	Capacity	Appears in ASTRO as	Storage Uses
SD Storage	4GB Bundled. Supports up to 32 GB	/sdcard	The Android apps you install will write file folders and app content to this removable storage. You may copy content to this location, but be careful of what you delete as it may impact the function of your apps. This slot on the top left corner is for standard and SD and SDHC flash memory cards (up to 32GB) and is useful for storage, or for transferring files to and from your Cruz and your computer.
Built-in Storage	4 GB	/	The Android operating system uses this internal embedded storage. You may not administer these files.

Protecting Your SD Card

To protect your SD card's file and directory structure integrity, it should be unmounted before removed. To do this, tap Menu > Settings > SD card & device storage > and under SD card tap Unmount SD card. This best practice is not always followed by most users, and generally no data loss occurs. When this does happen, the Cruz may attempt to save lost data to a folder called LOST.DIR. This folder generally has useless data and can be ignored.

ASTRO is your file manager app. Use it to browse your storage location and manage files on the SD card. It also features an Application Manager to help install or uninstall your apps, and an SD usage monitor as well. Learn more about how to use ASTRO at http://www.metago.net/

You can also end running applications (End Task) using ASTRO. Follow these steps to place a shortcut on your Home Screen.

Open ASTRO > Preferences (Prefs icon on toolbar) > Home Screen Icons > check the box for Processes

Now tap Home and tap on your new shortcut to open the app. Stick to the Apps tab and leave the Services and Processes tabs alone to avoid system instability.

Common Actions Using ASTRO
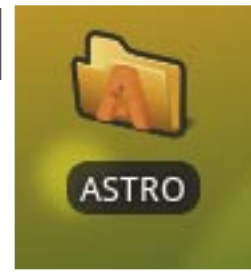
1) Copy a File

- long click on the file name, select Edit / Copy.
- navigate to the new directory and click Edit / Paste.

2) Copy Multiple Files

- click the Multi button and select the files.
- click Edit / Copy. - navigate to the new directory and click Edit / Paste.

3) Move a File

- long click on the file name, select Edit / Move.

4) Move Multiple Files

- click the Multi button and select the files.
- click Edit / Move. - navigate to the new directory and click Edit / Paste.

5) Install

- In the Backed Up Apps tab, check the applications you want to install and click Install Button.

6) Uninstall

- In the Installed Apps tab, check the applications you want to uninstall and click Menu / Uninstall.

7) Backup

- In the Installed Apps tab, check the applications you want to backup (top check box selects them all).
- Click the Backup button.

VIII. Transferring **Files**

NOTE: While tethered, you **cannot** use your Cruz to access the SD card).

STEP 1: Turn on your Tablet and connect a mini USB cable to the Cruz device and to your PC.

STEP 2: Slide the notification panel down and tap the alert that reads, "USB Connected - Select to copy files to/from your computer", then tap Mount.

STEP 3: This should only be required once. After doing this, the alert should change to "Turn off USB storage ... ". This is normal when tethered.

STEP 4: Your SD card will appear within Windows with a new drive letter assigned. The Auto play feature of Windows may or may not open asking you what you want to do with the media. Click Open Folders to view files. If not, navigate to the proper drive from Windows Explorer by right-clicking the "Start" button.

STEP 5: You may now copy files to and from the device as needed. You may create folders here to organize content, or you may place content in existing folders for use by the application that created the folder.

STEP 6: When you are done with file management tasks, You may use the Windows application "Safely Remove Hardware" to unmount the Cruz USB drives. There is no need to tap the alert on the alert panel that reads, "Turn off USB storage - Select to turn off USB storage".

STEP 7: You may now disconnect your USB cable from your Cruz device. Cruz access to the SD card returns.

II. Transfer via SD Card

STEP 1:   Unmount the SD card: Settings>SD and Device Storage>Unmount SD Card

STEP 2:   Eject your SD card and insert it into your PC

STEP 3:   Transfer files as needed

STEP 4:   Eject SD card from PC and reinsert into Tablet

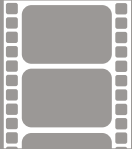*NOTE: You may also use email or a 3rd party app that allows for file management via Wi-Fi.*

IX. File **Formats**

The file formats that this device can handle are too numerable to list. The pre-installed apps should allow you to view many Microsoft Office file formats, including Word, Excel, and PowerPoint, as well as many eReader file types, and music and video file types.

Most files should work, but not all files are encoded the same. For example, some MPEG4 files will work but others may not, depending on how they were encoded and compressed

Natively supported file types include, but are not limited to:

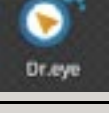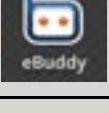|	
Audio	MP3, WAV, AAC, WMA
Video	MPEG4, H.263. H.264
Images	JPEG, PNG, BMP
Reader Files	PDF, TXT, HTML
Office Documents	DOC, DOCX, XLS, XLSX, PPT, PPTX, PPS

NOTE: *The Android OS handles many file formats automatically, but 3rd party apps may be required to open other files types.*
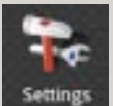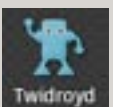
X. Preloaded **Apps**

Each Cruz comes preloaded with many useful applications that can be found by tapping the app panel at the bottom of your home screen. We have compiled below a full list of these preloaded apps, complete with a short description of their purpose/function.

Icon	Name	Requires Wi-Fi	Purpose
	Alarm Clock	No	Allows you to set alarms for easy reminders.
	ASTRO	No	This is your file management application. Use it to browse your storage locations, transfer files and even install/uninstall apps. See Section VII for more.
	Amazon ® Kindle	Yes	Your primary eBook library portal. See section Section XI for details.
	Browser	Yes	Default Internet browser. Surf the web, store tons of bookmarks, and stay in the loop!
	Calculator	No	Turns your Cruz into a fully functioning calculator with touch screen inputs.
	Calendar	No	Stores important scheduled events, organizes your appointments. Stay up to date!
	CruzMarket	Yes	Browse, purchase, and install applications specifically selected to work great on the Cruz. Many are free! For more information, see XIV for more.
	CruzSync	Yes	After you sign up for a free account, you can store files in hyperspace using this convenient back-up tool. You can stream your MP3 library!
	Dr.eye	No	Full dictionary application.
	eBuddy	Yes	Instant messenger application. Supports your MSN, Yahoo!, AIM, ICQ, Google Talk and FaceBook contacts in one single buddylist.
	Email	Yes	Set up most web based email accounts quickly and easily with this default mail application. Stay in touch through any Wi-Fi hotspot.

X. Preloaded **Apps**

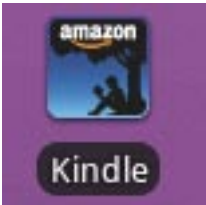| Icon	Name	Requires Wi-Fi	Purpose
	FaceBook Mobile	Yes	Log into your FaceBook account and stay connected on the go!
	Gallery	No	Access photo or video files for play or display right on the Cruz's full color screen. Use your Cruz as a digital picture frame or fully mobile media hub!
	Music	No	Jam to your favorite tunes! Insert headphones or listen through the built-in speakers. This app can play music while other apps are running.
	Office Suite	No	Allows you to view Microsoft® Office files, including Excel® Spreadsheets, Word® documents, and even PowerPoint® presentations.
	Settings	No	Access device settings for Wi-Fi, sound and display, location and security, applications, SD card settings &device storage, privacy, search, language and keyboard, and date and time.
	Twidroyd	Yes	Tweet updates to all your followers with this useful Twitter application!
	UerWallpapers	No	Offers multiple preinstalled wallpaper options that give your Cruz a stylish flair! Upload your own images to make it truly personal!

XI. Buying **Books**

Your Cruz offers the remarkable opportunity of carrying all your favorite books in the palm of your hand. Each Cruz comes pre-loaded with eBook reader application. This application is a library portal allowing users to sign into their personal account, browse an immense selection of literature, and purchase/download books in an instant! There are over 100 free eBooks available for download.

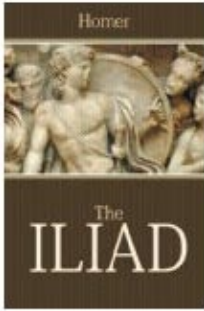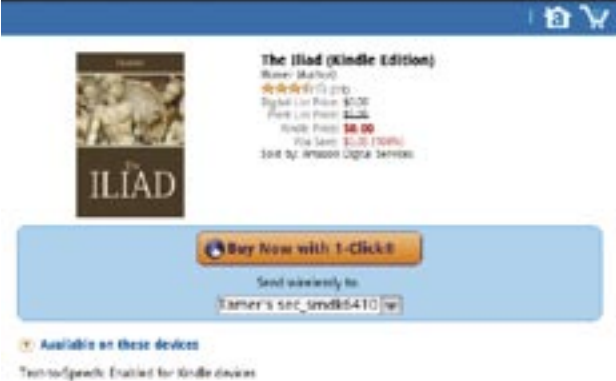In this section, you will be guided through your first eBook purchase!

STEP 1	Click on the Kindle eBooks icon located on the Home Screen or on your App panel. The app requires Wi-Fi connection, so make sure you are connected.	
STEP 2	Once the application loads, create or sign into your Amazon account. This is a free service. If you have forgotten your username or password, the Amazon website (www.amazon.com) is helpful in getting those back.	
STEP 3	Once you are logged in, Tap the "Menu" button on the status bar. Then select "Kindle Store" to launch the online Kindle store. You will be presented with numerous genre options. Pick one!	

STEP 4	When you find a book you want to download/purchase, click on the book cover.	
STEP 5	It will bring you to a product page with the book cover, the price, a "Buy Now" button, as well as a synopsis of the book lower on the page	
STEP 6	Clicking "Buy Now" will confirm that you want to add the book to your library. To begin the download, tap the "Menu" button on the status bar, then select "Sync" from main Kindle screen. Then select "Archived Items" from the "Menu" button to load the book.	

XII. Reading 3rd Party eBooks

Many eReader files are in the ePUB file format. The Cruz Tablet does not natively support this file format, so an additional application available on the Cruz Market must first be downloaded.

Keep in mind that many ePUB files are also DRM- protected (Digital Rights Management), preventing illegal distribution of publications. In order to read DRM-protected ePUBs, you will need to download a specialized application that manages the DRM requirements.

For instructions on how to read a DRM-protected ePUB on your Cruz, visit **www.cruztablet.com** or call one of our support technicians at 1-**800-296-4312**

Reading ePUB files that are NOT protected by DRM

Step 1	Install Word Player from the Cruz Market 🛒 (Apps > Books & Reference > Word Player) onto your Cruz.
Step 2	Transfer your ePUB files to your SD card at the following folder location: /sdcard/Books
Step 3	Open Word Player and select "Load ePUB from SDcard." Navigate to the "Books" folder and select your book to begin reading.

Reading PRC and MOBI files with Kindle App

Step 1	Transfer the .prc or .mobi files to your SD card at the following folder location: /sdcard/kindle
Step 2	Open Kindle app and the books will appear in your library

NOTE: *It is not yet known what other eReader apps will be made available via the Cruz Market, but this resource is growing. The Kindle app, iReader and others work very well. It is known that FBReader and 'txtr are incompatible with the Cruz Tablet*

XIII. Loading/Playing **Media**

Not only does your Cruz Tablet hold tons of eBooks, browse the web, and keep you connected with social networks, it also functions as a great portable media player too. Just load up your SD card with your music collection, favorite pictures, or digital videos and take all of your favorites on the road with you. Here's how to get started:

Music

After loading your music onto your Cruz, simply tap the music icon (found by default on your home screen or by opening the App Panel). You'll be given the option of selecting by Artist, Song, Album, or custom Playlist. Tap to select. Your selection will begin to play through the Cruz's built in speakers or through external headphones if attached via the headphone port. The Cruz media player allows you to shuffle, skip, or pause your current selection and even displays the Album artwork when available.

Album Artwork   Playlists   Shuffle Songs   Repeat


Artist

Album

Song Title

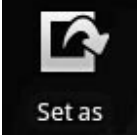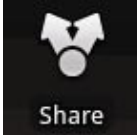Timeline

Playback Controls
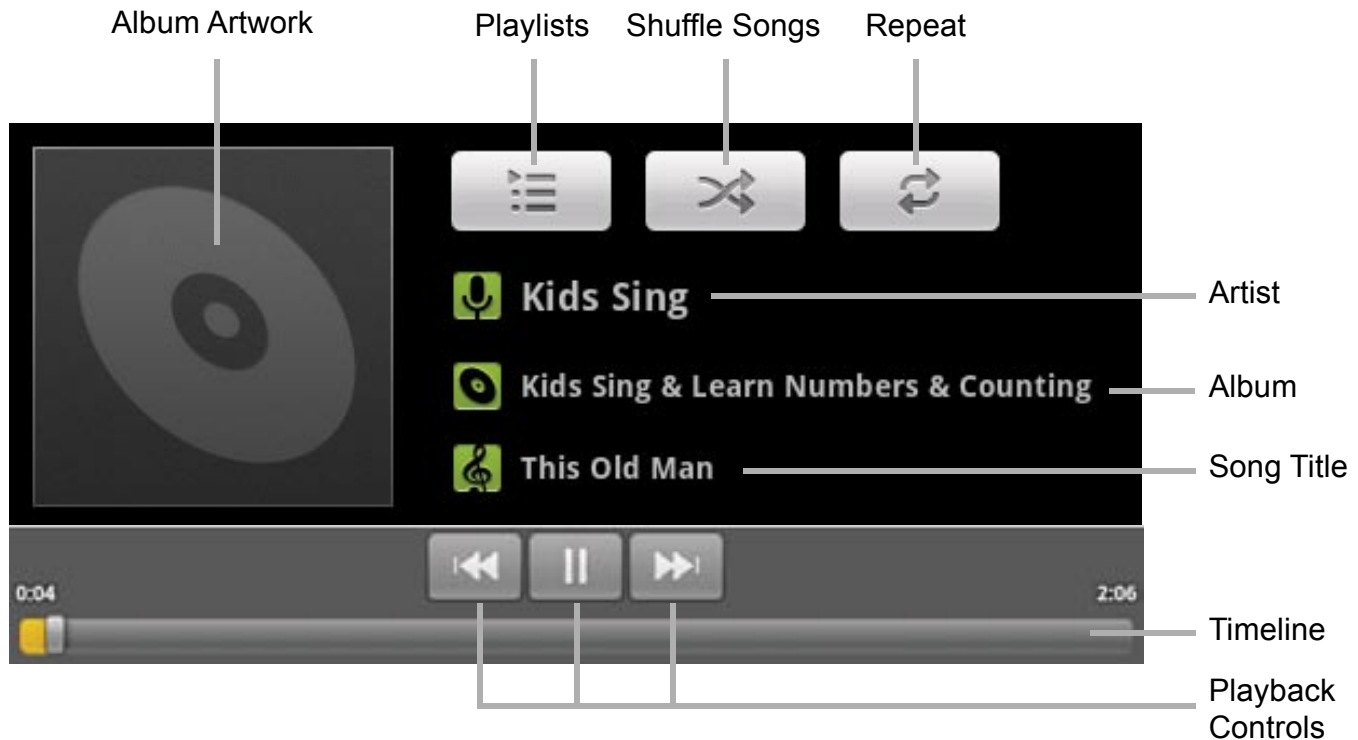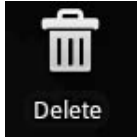
Pictures

You can view, show off, and even edit your digital pictures on the Cruz's full color, high resolution display. After loading your media (see Section IX) tap Gallery on your home screen or within the App Panel, then select All Pictures. Tap the desired picture to display. To scroll through your collection, tap left or right.

You can even set images as your wallpaper or share via your social networks by using the icons along the top of the display.
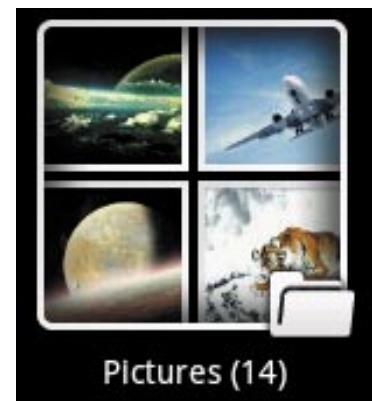
XIII. Loading/Playing **Media** *(Cont'd)*
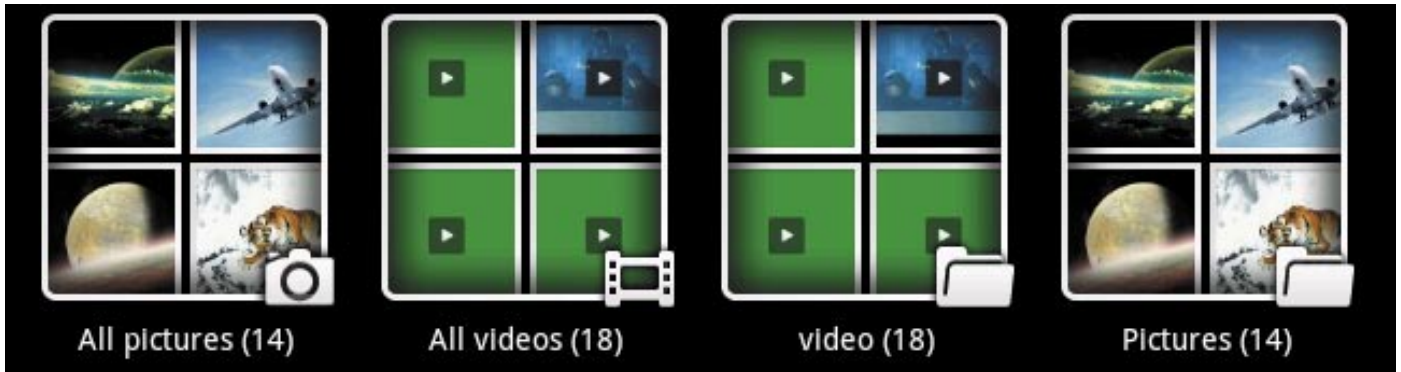
	Set images as your Home Screen background!
	Share via social network or email!
	Delete an image from your memory

Video

You can play videos stored on your Cruz's SD card via the gallery function as well. To play, tap Gallery, then All Videos, then select the video you'd like to play. Your selection should begin automatically. Pause or advance your video via the toolbar along the bottom of the screen.

NOTE: *Your media playback experience will be optimal with no other apps or widgets running in the background. If you experience hesitation or stuttering with your video or audio playback, first try terminating all running applications. See the ASTRO section for help terminating applications.*

Android Applications are available via the Cruz Market or other third-party sources like the developer's website.

Many Android apps are designed for use with phone devices rather than just tablet devices, but many, many more are great for use on tablets! You can also install any number of eReader Android apps, allowing you to have multiple eReader file formats, all on one Cruz Tablet.

CruzMarket

Visit the CruzMarket for access to 100's of apps. Some of them are free downloads!

To the right you'll see the expandable App Panel that can be found at the bottom of the homescreen. This is the portal through which all of your applications can be accessed.
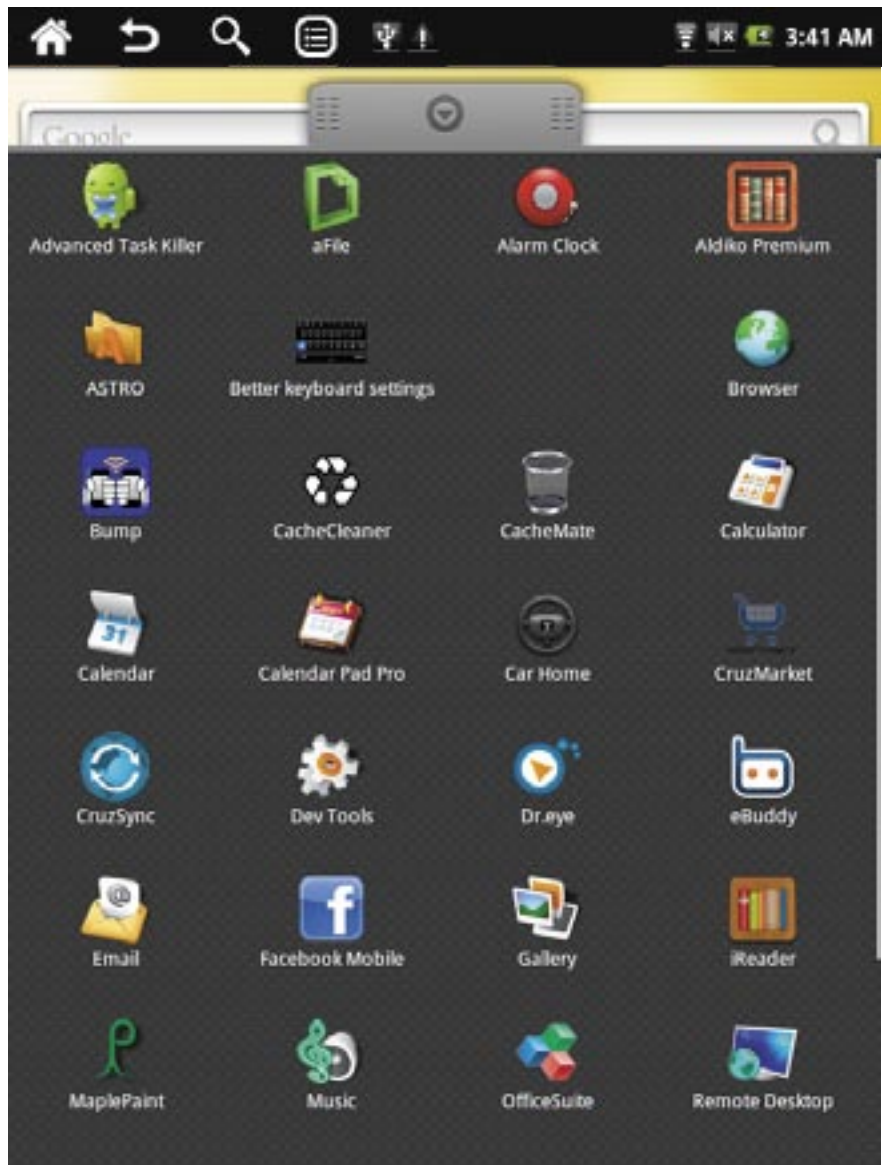
NOTE: *Google does not permit access to the official Android Market at this time.*

The installation file for Android has a file extension of .APK. The steps below explain how to install these on your Cruz.

Step 1	Download your app to your PC. Files are often distributed in archive format (ie: .ZIP, .RAR). If so, their contents first must be extracted so that the .APK file is all that remains. Note: If the file you download looks like "appname.apk" you can skip to Step 2.
Step 2	Unmount the SD card prior to removal. Once unmounted, eject the SD card that accompanied your Cruz device, insert it into the SD slot on your PC, and copy the appname.apk file to it.
Step 3	Open the Application Manager (Settings > Applications) and make sure the Unknown Sources option is checked so that you may install 3rd party apps.
Step 4	Open your File Manager app and navigate to your /sdcard folder to locate your app. Tap to install using Application Manager.

NOTE: *If your application fails to install, this may be due to an incompatibility with your Cruz. Applications that are coded to use hardware features not included in your Cruz (GPS, 3G) may not install or function properly.*
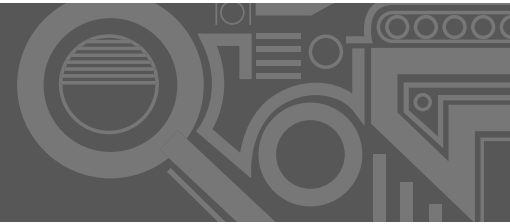
Uninstalling Apps

Slide the app panel up and tap on Settings > then Applications > Manage Applications > tap on the unwanted app> then Uninstall. Follow the prompts to complete the uninstallation.

NOTE: *Preinstalled apps cannot be uninstalled!*

XV. System Requirements

Platform	Windows	Mac
Operating System	Microsoft® Windows® 2000. Me, XP, Vista, 7 or higher (32-bit or64-bit)	MAC OS X v10.4, 10.5 or higher preferred
Processor	Intel Pentium II or AMD K6-2 300MHz or higher	PowerPC G3 300MHz or higher Including Intel-based Macs
RAM	128 MB	256 MB
Video	Super VGA (800 X 600) or higher resolution video adapter and monitor	Super VGA (800 X 600) or higher resolution video adapter and monitor
USB	USB 2.0	USB 2.0

XVI. Open Source License

Where such specific license terms entitle you to the source code of such component, that source code is available upon request via vmsupport@velocitymicro at cost from Velocity Micro or visiting our website in http://cruzsupport.velocitymicro.com/ at least three years from the purchase date of this product. If you would like to have a copy of the GPL or certain other open source code in this component on a CD, Velocity Micro will mail to you a CD with such code for $5 plus the cost of shipping, upon request.

This product's software/firmware includes the following open source components:

GPL license:

1. Xvid,
2. libmad
3. libfaad2

LGPL license:

1. FFMPEG

Full open source agreement is available for download from at

http://cruzsupport.velocitymicro.com

Registration

In order to utilize the benefits Velocity Micro's award winning customer care , you must first register your Cruz soon after purchase. Not only does registering allow us to more accurately provide a premium level of technical support and customer care, it also gives you access to important updates and information throughout the duration of ownership. Registration takes just minutes via the Velocity Micro support hub. We are happy to help with this process should you need assistance.

To register your Cruz, please visit:

www.cruztablet.com

Address:
7510 Whitepine Road
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Phone:
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Fax:
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Email:
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Websites:
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www.velocitymicro.com

Thank you for choosing

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